



CITY of CALABASAS

City of Calabasas Film Office Frequently Asked Questions



Do I need a film permit? Per [CMC Chapter 5.04](#), a film permit from the Calabasas Film Office is required for producing, taking or making any motion picture, television or still photography production on any public or private property, building, facility or residence in the City of Calabasas. Film permits are not required for news media productions, personal and private use videos and photography, or within a legally established production studio.

How do I apply for a film permit? Please contact the Calabasas Film Office at filmpermit@cityofcalabasas.com or (818) 224-1712 to receive the film permit application. Applications are also available to download on the [City's Film Permit website](#). Upon receiving the application, the City's Film Permit Coordinator will review the application and let you know if any corrections are necessary or other documentation is required.

How long will it take to get a film permit? Time required to grant a film permit for any production depends on production complexity and completeness of the application. Additional participation from other departments may delay processing time (Fire Department, Sheriff Department, etc.) for more complex film applications.

What documents are required? Please reference the *Film Permit Application Checklist* (see below) for a list of minimum required documents. Additional documentation may be required upon reviewing the production scope.

What are the City's filming hours? The City's normal filming hours are 7:00am – 7:00pm. To film during the hours of 6:00am – 7:00am or 7:00pm – 12:00am, additional neighbor consent signatures are required. No filming may take place between the hours of 12:00am and 6:00am.

What are the insurance requirements? General Liability Insurance in the amount of one million dollars (\$1,000,000), naming the City of Calabasas (100 Civic Center Way, Calabasas, CA 91302) as additional insured; a copy of the current insurance certificate shall be provided.

What are the notification requirements? The City determines the properties to be notified and provides a list to the applicant. Residential notification letters must be distributed by the applicant to the required properties at least 24 hours prior to the start of filming. The notification must include accurate production information, including time, date(s), and contact information. Neighbor consent signatures may be required.

What are the film permit fees? Permit fees include a security deposit, processing fee, and a daily use fee. Additional fees may be required based on the scope of production. Fees are waived for student film productions upon submitting proof of enrollment. To view the fee schedule, please visit the [City's Film Permit website](#).

What is required for filming in the public right-of-way? Additional permits may be required from the City's Public Works Department and/or coordination with the LA County Sherriff Department – Film Division. Examples include filming in the public right-of-way, street closures, traffic control, parking in residential areas, and signs. Applicants may be required to hire an off-duty sheriff to monitor the production. Additional fees may be required. A minimum of five (5) business days is required for productions that include any right-of-way approvals. Please contact the Calabasas Film Office for more information.

How do I receive a film permit from the LA County Fire Department? After the Calabasas Film Office determines that the application is complete, the film permit coordinator will forward the permit information to the LA County Fire Prevention Division. A representative from LACFD will then contact the applicant to process the Fire Permit Application.