



CITY of CALABASAS

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Building and Safety
Permit Center

Building permits are essential to ensure that construction meets safety standards and maintains structural integrity. They also help enforce local zoning laws and building codes that protect public health, safety, and overall community welfare.

Permit application require construction documents of sufficient detail and clarity to indicate the location, nature, and extent of the work proposed. The documents must show in detail that the work will conform to the provisions of the applicable codes, City, and State laws.

The project valuation specified shall include the total value of the work, including materials and labor, for which the permit is being issued. The Building Official may revise the valuation amount at his discretion.

Building and Safety permit applications and documents are submitted electronically through the [online portal](#). Permits and plans are issued electronically, these documents must be printed with hard copies available at the job site.

Applications submitted without all of the required construction documents will be denied and returned to the applicant.

Building and Safety
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Building & Safety Website
(818) 224-1600

COMMERCIAL BUILDING PERMIT APPLICATION

PROJECT INFORMATION

PROPERTY ADDRESS		SUITE / UNIT	DATE
APN		TENANT NAME	NUMBER OF STORIES
SPRINKLERED BUILDING	OCCUPANCY GROUP	CURRENT USE	PROPOSED USE
ZONING CLEARANCE ISSUED	REVISION / DEFERRED SUBMITTAL	PROJECT VALUATION	

PROPOSED CONSTRUCTION SCOPE (CHECK ALL BOXES THAT APPLY)

<input type="checkbox"/>	COMMERCIAL ALTERATION	<input type="checkbox"/>	SOLAR
<input type="checkbox"/>	DEMOLITION	<input type="checkbox"/>	COMMERCIAL SITE IMPROVEMENT
<input type="checkbox"/>	EV CHARGER	<input type="checkbox"/>	TENANT IMPROVEMENT
<input type="checkbox"/>	FIRE SPRINKLER SYSTEM	EXISTING SPACESQUARE FOOTAGE	
<input type="checkbox"/>	FIRE SPRINKLER SUPPRESSION	PROPOSED SPACE SQUARE FOOTAGE	
<input type="checkbox"/>	GENERATOR	<input type="checkbox"/>	WIRELESS COMMUNICATION
<input type="checkbox"/>	SIGN		

ADDITIONAL REQUIREMENTS (CHECK ALL THAT APPLY)

*PUBLIC WORKS PERMIT REQUIRED:

- SCOPE INCLUDES GRADING OVER 50 CUBIC YARDS
- WORK TO BE PERFORMED IN PUBLIC RIGHT OF WAY

*Email PWPermits@cityofcalabasas.com for application submittal requirement & instructions.

DESCRIPTION OF WORK

COMMERCIAL BUILDING PERMIT APPLICATION

APPLICANT INFORMATION

AGENT ARCHITECT CONTRACTOR DESIGNER ENGINEER OWNER

FIRST & LAST NAME

PHONE

EMAIL

ADDRESS

CITY

STATE

ZIP CODE

I understand that all required fields (highlighted in red) must be completed. If any required fields are left blank, the application will be considered incomplete and returned to the applicant.

I certify that the information provided in this application is true and accurate to the best of my knowledge. I understand that all work covered by this permit must be performed by a licensed contractor in good standing with the Contractor's State License Board (CSLB) and must comply with all applicable Building Codes and the City of Calabasas Amendments. I further acknowledge that if the completed work does not meet Code requirements, I am responsible for correcting all deficiencies prior to the final inspection.

SIGNATURE

DATE

FIRST & LAST NAME