



CITY of CALABASAS

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Regulatory Agency Referrals

1
OF
3
11/2025

Prior to issuance of a building permit, the Building Code requires that approval be obtained from all pertinent regulatory agencies. The list below includes those agency approvals most often required prior to obtaining a permit from the City of Calabasas.

Please provide the project information below, your signature on the last page serves as your acknowledgement and understanding of the regulatory agency requirements specific to your project.

PROJECT ADDRESS: _____

APPLICANT NAME: _____

SCHOOL DISTRICT

School fees are required for any new construction and additions over 500 SF.

Las Virgenes Unified School District
4111 Las Virgenes Road
Calabasas, CA 91302
(818)880-4000 Ext. 81217 (Dawn Quevedo)

Residential fees	\$5.17 per sq. ft.
Commercial fees	\$.84 per sq. ft.
Multi-Family attached	\$5.17 per sq. ft.

WATER / SANITATION AGENCY

A letter is required stating financial arrangements have been made for sewer connections and water availability for all new construction and any commercial project where plumbing fixtures are involved.

Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
(818)251-2118 (Stan Buchanan - Compliance Inspector)
<https://www.lvmwd.com/for-customers>

FIRE DEPARTMENT

Plan approval is required for commercial buildings, med gas, tenant improvements, commercial exhaust hood systems, fire sprinklers, detached ADUs, new residences, certain additions thereto (change to existing footprint), residential battery backup, and Tesla roof tiles.

**Calabasas One-Stop Permit Center Building Plans & Restaurant Fire Suppression:
Fire Prevention Bureau**
27001 Agoura Road #250
Calabasas, CA 91301
(818)880-4150

General Information

<https://dpw.lacounty.gov/building-and-safety/>

Online Services & Applications

https://epicla.lacounty.gov/energov_prod/SelfService/#/home



FUEL MODIFICATION

Plan approval is required for any permanent structure used for habitation structures or subdivisions located within areas designated as a Fire Hazard Severity Zone.

New Construction - (1) any enclosed structure over 120 SF; (2) any structure enclosed on 3 sides or more and greater than or equal to 200 SF.

Remodel, reclassification, modification or reconstruction - (1) any remodeling, modification, or reconstruction increases the square footage or the existing structure by 50% or more; (2) Any structure that changes occupancy classification from any other class to Group R Occupancy.

Applicants should submit fuel modification landscape plans to:

County of Los Angeles Fire Department Fuel Modification Unit

<https://fire.lacounty.gov/forestry-fuel-modification/>

For questions, please email: ForestryFuelModification@fire.lacounty.gov (626)969-5205

FIRE DEPARTMENT SPECIAL UNIT - HAZMAT

Any business that handles a hazardous waste of quantities at any one time during the year equal to, or greater than a total volume of 55 gallons of liquid, or a weight of 500 lbs. of solid, or 200 Cubic feet of compressed gas must report the required materials in the California Environmental Reporting System (CERS).

For information about this program please visit <https://fire.lacounty.gov/cupa-programs/>

Los Angeles County Certified Unified Program Agency (CUPA) Health Hazardous Materials Division

<https://fire.lacounty.gov/wp-content/uploads/2019/08/HHMD-Fact-Sheet-Hazardous-Materials-Reporting-Matrix-1.pdf>

Any facility with an aboveground petroleum storage tank, including tanks in underground areas, with a shell capacity minimum of 55 gallons where the combined quantity at the facility of 1320 gallons or more.

California Environmental Reporting System (CERS) Business Portal

<https://cersbusiness.calepa.ca.gov/Account/SignIn?ReturnUrl=%2f>

For questions or information about these programs please contact Calabasas Special Unit Inspector, Xinna Severino at (213)395-1017 or email Xinna.severino@fire.lacounty.gov .

HEALTH DEPARTMENT

Approval is required for commercial restaurants and any use where food products are handled.

Los Angeles County Environmental Health Department

14500 Roscoe Blvd

Panorama City, CA 91401

(818)672-2293

<http://publichealth.lacounty.gov/eh/docs/RetailPlanCheckNew.pdf>



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ENVIRONMENTAL HEALTH DEPARTMENT

Contact this department for graywater system requirements and recycled water pipeline construction.

Los Angeles County Public Health & Environmental Health Department

5050 Commerce Dr.

Baldwin Park, CA 91706

(626)430-5380

<http://www.publichealth.lacounty.gov/eh>

INDUSTRIAL WASTE CLEARANCE

There is an approximate two-week initial review period necessary to determine if: a) Plan Check at Alhambra Office is required and if required, there is a six (6) week business day turnaround or b) Domestic Waste Clearance Stamp will suffice. The Alhambra office determines the fee for this.

Any business that generates, handles, or disposes of industrial wastewater must obtain an industrial waste disposal permit (Los Angeles County Code, Chapter 20.36) from the Unit. The Unit reviews plans to determine if facilities have adequate pretreatment systems.

The business must obtain clearance and an IW Disposal Permit (IWDP) for the discharge of wastewater to sanitary sewers, private disposal systems, or offsite disposal.

Los Angeles County Public Works Field Office (Inspectors Only)

23757 W. Valencia Blvd.

Santa Clarita, CA 91355-2105

8-9:30 AM M – F

(661)222-2953

jqorman@pw.lacounty.gov

Los Angeles County Dept. of Public Works

Environmental Programs Division

900 S. Fremont Ave.

Annex Building, 3rd Floor

Alhambra, CA 91803-1331

M – Th 7 AM – 5:00 PM

(626)458-3517

http://www.dpw.lacounty.gov/epd/industrial_waste/index.cfm

SIGNATURE*

DATE

FIRST & LAST NAME

*A handwritten "wet", DocuSign, or other verifiable electronic signature is required.