

**CITY OF CALABASAS
UTILITY USERS TAX REMITTANCE FORM**

Company Name: _____

Company Address: _____

Company Phone No.: _____ Company FEIN No.: _____

Tax Period Covered: _____ Type of Utility Service: _____

Please submit separate remittance forms for each category of utility service that you provide, such as electricity, gas, wireless, and wireline telecommunications. If more than one category of utility services is bundled together and billed as single amount, then please note above each category of utility service that is included. The information that you provide in this remittance form will be maintained as confidential under Rev. and Tax Code § 7284.6.

Remittance Based Upon Utility Billing

1.	Gross charges (including taxes and surcharges)	\$ _____
2.	Deductions	
	a. Taxes (federal, state, 911 tax)	\$ _____
	b. Sales for Resale	\$ _____
	c. Exempt Accounts	\$ _____
	d. Other non-taxed charges*	\$ _____
3.	Adjustments* (plus or minus)	\$ _____
4.	Net taxable charges (line 1 minus lines 2+3)	\$ _____
5.	Local Tax Due (5% of line 4)	\$ _____
6.	Interest/Penalties**	\$ _____
7.	Total local tax due (sum lines 5 and 6)	\$ _____

* Please attach a description of any adjustments or services not subject to the local tax referred to on lines 2d and 3.

** A 5% penalty (increasing to 20% if not received within two working days of date of delinquency) and 1.5% monthly interest shall apply if payment is not received by the City on or before the last day of the month that follows the month in which you receive the utility users tax from the customer.

I declare under penalty of perjury, that to the best of my knowledge and belief, the statements herein and on attachments are true, correct and complete.

Date: _____ Signed: _____

Phone: _____ Print Name/Title: _____

MAKE CHECK PAYABLE TO:
MAIL TO:

CITY OF CALABASAS
FINANCE DEPARTMENT
100 CIVIC CENTER WAY
CALABASAS, CA 91302

Please contact City of calabasas' Planning department at (818) 224-1600 if you have any questions regarding the City boundaries (by street address) or the application of the City's local tax to the services that you provide your customers in the City.